



Residential Community Owners Association, Inc.

MANDATORY VEHICLE INFORMATION FORM

To maintain the security and integrity of the Royal Oaks gated community, the Association utilizes a License Plate Recognition (LPR) access control system. Resident contact information and vehicle records must be kept current to ensure uninterrupted vehicle access through the community gates.

To register or update your vehicle information and activate LPR access, please submit the following:

1. **Owner/Resident Information Form.**
2. **Vehicle Information Form for residents only.**
3. **Current Proof of Insurance** for all vehicles registered to a **Royal Oaks address.**
4. Confirmation that all assessments and other amounts due to the Association are paid in full.

Completed forms and supporting documentation may be submitted by:

Email: access@pmghouston.com

Mail: 11231 Richmond Avenue, Suite D111 Houston, TX 77082

Resident Name: _____ Date: _____

Address: _____

VEHICLE INFORMATION

(After the 5th vehicle, **each additional vehicle is \$35.00** LPR credential charge)

1. Year _____ Make _____ Model _____ Color _____

License Plate _____ New _____ Existing _____

2. Year _____ Make _____ Model _____ Color _____

License Plate _____ New _____ Existing _____

3. Year _____ Make _____ Model _____ Color _____

License Plate _____ New _____ Existing _____

4. Year _____ Make _____ Model _____ Color _____

License Plate _____ New _____ Existing _____

5. Year _____ Make _____ Model _____ Color _____

License Plate _____ New _____ Existing _____

Contact management with any questions at 346-374-7367 or access@pmghouston.com.



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MANDATORY RESIDENT CONTACT INFORMATION FORM

Primary Owner: Call Priority (first point of contact): _____

- Resident Name: _____
- Email: _____
- Home Phone: _____ Mobile Phone: _____

Secondary Owner: Call Priority (Second point of contact): _____

- Name: _____
- Email: _____
- Home Phone: _____ Mobile Phone: _____

**All Royal Oaks residents are automatically enrolled in community email newsletter www.rorcoa.com **

Ownership Status: Absentee Owner: ☐ Yes ☐ No

If yes, **Alternate Mailing Address:** _____

Is the Property Leased: ☐ Yes ☐ No (*If Different from Owner*)

Primary Tenant Call Priority (First point of contact): _____

- Name: _____
- Email: _____
- Home Phone: _____
- Mobile Phone: _____

Secondary Tenant Call Priority (Second point of contact): _____

- Name: _____
- Email: _____
- Home Phone: _____
- Mobile Phone: _____

Other Household Drivers and/or Residents: (*Persons of legal driving age living in the home*)

Name: _____	Relation to Owner: _____
Name: _____	Relation to Owner: _____
Name: _____	Relation to Owner: _____

Are you currently a member of Royal Oaks Country Club? ☐ Yes ☐ No

If no, may your contact information be shared with the Club? ☐ Yes ☐ No

May the Association include a welcome announcement in Royal Oaks Stroll Magazine? ☐ Yes ☐ No

May the Association share your email address with Royal Oaks Stroll Magazine? ☐ Yes ☐ No

FOR MANAGEMENT USE ONLY

Visitor Management System Updated _____
Added to Community Email Bulletin _____

Royal Oaks Living Subscription _____
Royal Oaks Country Club Notified _____