



# ROYAL OAKS

Residential Community Owners Association, Inc.

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Houston, Texas 77082

Telephone (346) 374-7367

[www.rorcoa.com](http://www.rorcoa.com)

February 28, 2025

## **1<sup>st</sup> NOTICE OF ANNUAL MEETING**

Dear Member:

The Annual Meeting of the Members of Royal Oaks Residential Community Owners Association, Inc., is scheduled for Wednesday, April 23, 2025 at 6:00 p.m. at the Royal Oaks Country Club, 2910 Royal Oaks Club Drive, Houston, Texas. The purposes of the meeting are:

1. To elect three (3) members to the Board of Directors for two (2) year terms; and
2. To hear reports from the Board of Directors and Committees on the affairs of the Association.

The By-Laws establish that nominations for election to the Board of Directors shall be made by a Nominating Committee. The purpose of the Nominating Committee is to nominate candidates to run for the Board of Directors. If you are interested in participating on the Nominating Committee, please email management by 5:00 p.m. on Monday, March 10, 2025 at [dr@pmghouston.com](mailto:dr@pmghouston.com).

If you are interested in running for election to the Board of Directors, please provide a candidate statement. We have included a blank 2025 Candidate Statement Form with this letter. You can find an electronic copy on the Association website [www.rorcoa.com](http://www.rorcoa.com) under the Residents Access drop down menu in the Meetings and Minutes folder. You can also email your management team at [dr@pmghouston.com](mailto:dr@pmghouston.com) and request the Candidate Statement Form via email. We must receive your completed Candidate Statement Form by **5:00 p.m. on Monday, March 24, 2025** for it to be included on the ballot. Nominations from the floor will not be taken at the meeting.

We will distribute the submitted candidate statements in the early part of April along with the proxy/ballot information. The election will be conducted online, as was done last year, and additional information will be provided as to how to cast your vote.

Please do not hesitate to contact the management office with any questions regarding this notice.

Sincerely,

Board of Directors  
Royal Oaks Residential Community Owners Association, Inc.