



ROYAL OAKS

HOUSE WATCH REQUEST FORM

- **The House Watch Program is provided to the residents for a maximum of 30 days.**

Name: _____ Address: _____

Departure Date: _____ Return Date _____

- **Be sure to set alarm, secure all doors and windows of the house prior to leaving.**

Will the access gate be unlocked for inspection to the rear of the property? YES: (____) NO: (____)

Will there be any vehicle(s) be parked in the driveway? YES: (____) NO: (____)

- **Be sure to set the alarm, lock the doors, and remove all valuables from vehicle(s).**

Description of the Vehicle(s): _____

In case of an emergency contact the following person:

Contact info (name & number): _____

Have you stopped the newspaper/US mail/ package delivery service? YES: (____) NO: (____)

- **If checked no, please read and sign authorization portion below.**

I, RESIDENT of the Royal Oaks Community, authorized RORCOA Management & Security to secure all small delivery packages (max. 50 lbs.) visible from the street and to be relocated to the rear of the property. This service is only provided in the duration of an active House Watch request. Please be advise that RORCOA Management & Security is not responsible for any damages to the items contain in the package.

Resident Signature: _____ **Contact Number:** _____

- Note: If the property is occupied during your absence the House Watch is voided for security safety!
This House Watch Program is not design for homes listed For Sale.

Please drop your completed form off at one of the Security Gates or email it to:

securitymanager@rorcoa.com .

Please contact Main Gate Security at (281) 496-5299 immediately upon your return to avoid any further house checks.