



# ROYAL OAKS

Residential Community Owners Association, Inc.

## MANDATORY 2016 RESIDENT VEHICLE UPDATE

The Association is updating the Resident vehicle records in preparation for the issuance of the 2016 Resident Decals. Please complete and return the following information via email ([dr@pmghouston.com](mailto:dr@pmghouston.com)), or mail (11000 Corporate Centre Drive, #150, Houston, TX 77041) ASAP, but no later than December 31, 2015. Please attach proof of auto insurance showing your residential address for each vehicle listed.

Your 2016 Resident Decals will be mailed to you after receiving the completed Vehicle Update Form and posted payment of your 2016 assessment and any outstanding account balance owed on your HOA account. Once all required documentation has been received and processed we will mail your decals within 5 business days.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Email #1: \_\_\_\_\_ Email # 2: \_\_\_\_\_

Primary Phone # \_\_\_\_\_ Cell # \_\_\_\_\_

Year	Make	Model	Color	License Plate	EZ Tag

Year	Make	Model	Color	License Plate	EZ Tag

**ATTACH PROOF OF AUTO INSURANCE COVERING ALL RESIDENT VEHICLES ABOVE!**

Each vehicle registered requires proof of insurance with the vehicle garaged in Royal Oaks.

**NOTE:**

For residents interested in Preferred Guest Decals up to three (3) Preferred Guest decals will be available. The decals are \$30.00 per Preferred Guest based on a calendar year (2016). In order for you to take advantage of this program, your HOA account must be current and cannot have a balance due of any kind. The Preferred Guest Decal Form can be found at [www.rorcoa.com](http://www.rorcoa.com) under the Bulletin or requested via email to [dr@pmghouston.com](mailto:dr@pmghouston.com) .

If you have any questions, please send an email to [dr@pmghouston.com](mailto:dr@pmghouston.com)